

**SAMPLE AGREEMENT BETWEEN APPLICANT AND SUBAPPLICANT**

This Agreement, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between \_\_\_\_\_, hereinafter called the "Applicant," and \_\_\_\_\_, hereinafter called the "Subapplicant."

Whereas, the Applicant received a Community Development Block Grant from the State of Missouri, Project No. \_\_\_\_\_, and it is the Applicant's desire to relinquish certain responsibilities as allowed by the program and the State statutes;

Whereas, the Subapplicant will benefit from the grant proceeds and finds it in the best interest of both parties to assume these responsibilities;

Now, therefore, the parties hereto agree as follows:

1. The Subapplicant shall assume all grant responsibilities listed with the exception of #2 below, which both parties understand cannot be assumed by the Subapplicant;
2. In addition to the above, the Applicant agrees to retain all financial responsibilities of the grant program, with the understanding that all invoices (financial indebtedness) must be paid through the Applicant's established method;
3. Responsibilities not listed on the attached Grant Agreement, but which the Subapplicant agrees to carry out on behalf of the Applicant, are as follows:

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The Applicant also acknowledges, as part of this Agreement, that liability for the grant is wholly within its realm and the Subapplicant hereby assumes responsibility to see that all terms listed herein are met, with the above exceptions. This Agreement shall be valid until successful project completion and grant closeout.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year indicated above.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Subapplicant

Attest: \_\_\_\_\_  
Attachment

Attest: \_\_\_\_\_