



# Missouri Department of Economic Development

Business and Community Solutions Division

MICHAEL L. PARSON  
Governor

ROBERT B. DIXON  
Director

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Division Director

## PUBLIC NOTICE

The City of \_\_\_\_\_ will hold a public hearing on \_\_\_\_\_ (date and time) \_\_\_\_\_, at City Hall located at \_\_\_\_\_ (insert address) \_\_\_\_\_ to discuss the city's submission of the Development Block Grant Program application for the Community. The city is interested in obtaining all citizens' input on community development needs within the city. As part of the hearing process citizens will be asked to verbally assist in the completion of a Needs Assessment document. The document will detail what the residents feel are the strengths and weaknesses of the community. The city needs as much local participation as possible in order to reflect the true desires of the community as a whole, as well as the comments relating to the proposed project application. The State has established a maximum application request for each funding category. Activities that are eligible for funding include the improvement of public works, public facilities, housing rehabilitation, and others allowed by law. At least 51% of the funds must be used to benefit low-and-moderate income persons. No displacement of persons will be proposed.

The city is proposing to \_\_\_\_\_ (briefly describe project) \_\_\_\_\_. The area to be addressed is bounded by \_\_\_\_\_ (describe boundaries, e.g.: Main Street on the east, Gordon Street on the west, BN Railroad on the north, and City Limits on the south) \_\_\_\_\_. The total project cost is estimated at \$ \_\_\_\_\_. The city proposes to contribute \$ \_\_\_\_\_ in cash, \$ \_\_\_\_\_ in-kind labor by city crews, with grant funds of \$ \_\_\_\_\_ needed to make up the balance. All citizens, including those in the targeted area, are encouraged to attend in order to comment on the proposed activities.

For more information on the proposed project, contact Jane Doe at 314-888-8888 or by email at \_\_\_\_\_. If you need special accommodations for the public hearing, including LEP assistance, please contact Jane Doe by \_\_\_\_\_ (date and time) \_\_\_\_\_. The meeting will be held at an accessible location and the city will make every effort possible to provide reasonable accommodations.

**Note: This is intended for use as an example.**